

September 2017

Dear Parent/Carer

Your child is studying KS3 Product Design this year and in order to keep the project as engaging as possible we base the curriculum around a practical project. In year 7 this involves making a wooden toy.

In order to allow the students to take their practical work home we must ask for a contribution of £2.50 towards the cost of materials. If we don't receive this contribution your child will still be able to complete their project but they will not be able to take their work home as we may have to recycle the materials.

Our preferred method of payment is via ParentPay. If you wish to pay by cheque please complete, sign and return the slip below and send it, together with your payment, to reception as soon as possible. Please write the name of your child and their TG on the reverse. If you require a PayPoint barcode please contact the school as soon as possible.

Please do not hesitate to contact me if you have any questions or concerns regarding this.

Yours sincerely

**Ben Lowe**  
**Design Technology Teacher**

✂.....

Please return to Reception – product design contribution

Name of student .....

TG .....

I have paid via ParentPay  ✓

I enclose a cheque payment of £2.50  ✓

Signed .....  
(Parent/Carer)

Date .....