

January 2017

Dear Year 11 Student, Parent/Carer

This year's prom/celebration evening will be held at Eastwood Hall, Eastwood, Nottingham on **Friday 30 June 2017**. This is a prestigious event in the school calendar, thoroughly enjoyed by all concerned. The full cost of the ticket will be **£45** to include a drink on arrival, three course meal and a disco. We have hired Trafford photography to take the professional photographs and will be providing a photo booth for the students to capture some really fun memories of the evening. A group photo will be taken; a copy for all guests is included in the ticket price. Additional prints can be purchased on the night at a cost of £5.

On the evening guests may arrive from **6.00pm**, where there will be the opportunity to have photographs taken individually and with friends. The celebration will be a formal event to celebrate the end of our time together as a year group at Heanor Gate and to give all an opportunity to say farewell.

In keeping with the nature of the evening, formal dress is required.

Dinner will be served at 7.00pm, followed by awards and speeches before the disco and dancing commences at around 9.30pm. It is important for parents/carers to understand that it is their responsibility to arrange the safe transport of their child both to and from the event, and that all guests will need collecting no later than **12 midnight**. There will be a non-alcoholic bar available throughout the night.

As this is a celebratory evening, which we want to be an entirely rewarding experience for all, please be aware that conduct and attendance in school will be taken into account when we consider who attends the prom. Attendance at this prestigious event will be a privilege, not a right. The Principal and school governors reserve the right to withdraw this privilege from any student up to the point of the event. For example, any student who has behaviour points on their record may not be allowed to attend. Likewise, students with a poor attendance record at school, without good reason, may not be allowed to attend.

Standards of behaviour at the celebration itself will be as normal for a school event, **including no alcohol to be consumed either prior to, or during, the event**. If the behaviour of any individuals jeopardise the safety and enjoyment of others then parents will be called and asked to collect their child.

We will be using the medical and emergency information on the school database. If this needs updating please make sure that the required information is sent to school so that it can be recorded.

Should you have any further questions about this event then please do not hesitate to contact me at school.

To secure a place at the event, **our preferred method of payment is via ParentPay**. If you choose this option you do not need to complete the reply slip. If you wish to pay by cheque please complete, sign and return the reply slip overleaf and send it, together with your payment, to Student Reception **by Friday 10 February 2017**, placing it in a **sealed** envelope with your child's name, RG group and the name of the event on the front. Please make cheques payable to Heanor Gate Science College.

Yours sincerely



Mr G Barker
Assistant Achievement Leader Year 11

Year 11 Prom - Reply Slip

Please complete, sign and return to Student Reception by Friday 10 February 2017

I would like to secure a place at the Year 11 Prom on Friday 30 June 2017 for my child and enclose £45 (*Please make any cheques payable to Heanor Gate Science College*)

Name of student

RG

Signed
(Parent/Carer)

Date

