

October 2017

Dear Year 11 Student, Parent/Carer

This year's prom/celebration evening will be held at Derby County Football Ground on **Friday 29 June 2018**. This is a prestigious event in the school calendar, thoroughly enjoyed by all concerned. The full cost of the ticket will be **£35** to include a sparkling mocktail on arrival, two course meal and a disco. We have hired Trafford photography to take the professional photographs and will be providing a photo booth for the students to capture some really fun memories of the evening. A group photo will be taken; a copy for all guests is included in the ticket price. Additional prints can be purchased on the night, cost to be confirmed.

On the evening guests may arrive from **6.30pm onwards**, where there will be the opportunity to have photographs taken individually and with friends. The celebration will be a formal event to celebrate the end of our time together as a year group at Heanor Gate and to give all an opportunity to say farewell.

In keeping with the nature of the evening, formal dress is required.

Dinner will be served at 8.00pm, followed by awards and speeches before the disco and dancing commences at around 9.30pm. It is important for parents/carers to understand that it is their responsibility to arrange the safe transport of their child both to and from the event, and that all guests will need collecting no later than **11.45pm**. There will be a non-alcoholic bar available throughout the night.

As this is a celebratory evening, which we want to be an entirely rewarding experience for all, please be aware that conduct and attendance in school will be taken into account when we consider who attends the prom. Attendance at this prestigious event will be a privilege, not a right. The Principal and school governors reserve the right to withdraw this privilege from any student up to the point of the event. For example, any student who has behaviour points on their record may not be allowed to attend. Likewise, students with a poor attendance record at school, without good reason, may not be allowed to attend.

Standards of behaviour at the celebration itself will be as normal for a school event, **including no alcohol to be consumed either prior to, or during, the event**. If the behaviour of any individuals jeopardise the safety and enjoyment of others then parents will be called and asked to collect their child.

We will be using the medical and emergency information on the school database. If this needs updating please make sure that the required information is sent to school so that it can be recorded.

Should you have any further questions about this event then please do not hesitate to contact me at school.

To secure a place at the event, **our preferred method of payment is via ParentPay**. If you choose this option you do not need to complete the reply slip. If you wish to pay by cheque please complete, sign and return the reply slip overleaf and send it, together with your payment, to reception **by Friday 15 December 2017**, placing it in a **sealed** envelope with your child's name, TG and the name of the event on the front. Please make cheques payable to Heanor Gate Science College. If you require a Paypoint barcode please contact school as soon as possible.

Yours sincerely



Mrs S Coleman
Assistant Achievement Leader Year 11

Year 11 Prom - Reply Slip

Please complete, sign and return to reception by Friday 15 December 2017

Name of student

RG

I have paid £35 via ParentPay ✓

I enclose a cheque for £35 ✓

I require a Paypoint barcode ✓

Signed

Date

(Parent/Carer)