



HEANOR GATE SCIENCE COLLEGE

“Develop all learners to achieve their full potential”
“Create a culture of aspiration”

Principal: **Mr S Huntington**



8 October 2018

Dear Parent/Carer,

It is with a great deal of sadness that I am informing you of the death of one of our beloved staff members. Unfortunately, in the early hours of Friday morning our much-loved colleague and friend, Miss Jenny Lee, passed away suddenly in hospital. The exact cause of death is unknown to us at this time.

Jenny was an integral part of our team at Heanor Gate and her passing has deeply affected us all. We have held assemblies to inform students of Jenny's passing and have made senior staff available for anyone wishing to talk about this tragic event. We also have had grief counsellors available on site and will be available the remainder of the week, and as needed in the future.

We wanted all parents to be aware of the situation so that you can discuss this with your child.

My staff and I will endeavour to ensure that your child's education is not disrupted by this extremely devastating event. However, your patience in the coming days, as we support both staff and students to come to terms with our loss, would be most appreciated.

Our sincere thoughts and well wishes go out to Jenny's family and friends.

Yours sincerely,

Mr S Huntington
Principal

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